

APPLICATION FOR ADMISSION

Mail completed
application to:

HECUA
2233 University Avenue West, Suite 210
St. Paul, MN 55114

P: 651/646-8832 or 800/554-1089
F: 651/659-9421
E: info@hecua.org

BASIC INFORMATION

Name:

College/University:

Name of Program applying to:

Expected Graduation (mm/yyyy):

Program term:

☐ Fall 20 ____

☐ January 20 ____

☐ Spring 20 ____

ACADEMIC INFORMATION

Current GPA:

Indicate how credit from each course of the program will be used
(i.e. toward major, required course, general elective, other/specify):

Major/Minor:

HECUA COURSE TITLE:

USE OF CREDIT:

OPTIONAL INFORMATION (demographic use only—not used in application review)

Date of Birth:

Age:

Gender: (male / female)

Citizenship:

Racial/ethnic identity:

How did you first hear about the program?

☐ The off-campus study office at my school

☐ My professor/advisor(name) _____

☐ Class presentation _____

☐ Friend/alum of program _____

☐ Internet source (specify) _____

☐ Other (specify) _____

CURRENT CONTACT INFORMATION

Street Address:

Phone:

E-Mail:

City/State/Zip:

Last date to use current contact information:

PERMANENT CONTACT INFORMATION

Street Address:

Phone:

E-Mail:

City/State/Zip:

Dates to be used

From:

To:

EMERGENCY CONTACT INFO (Parents, Guardians, Other)

Name(s):

Relationship to You:

Name(s)

Relationship to You:

Street Address:

Street Address:

City/State/Zip:

City/State/Zip:

Telephone (Day/ Evening):

Telephone (Day/ Evening):

ESSAY QUESTIONS : *Please use separate sheet to answer*

1. Why are you interested in participating in this program?
2. What past studies and experiences have prepared you for the program?
3. What expectations do you have for the program? What concerns do you have?

FOR STUDENTS APPLYING TO PROGRAMS IN SCANDINAVIA:

Please respond to the following, you may use additional paper if necessary:

1. Do you plan to study Norwegian language on the program? (The alternative is an independent study project.)
2. Have you previously studied Norwegian? At what level?
3. Please describe your background in the language (formal and informal learning).

FOR STUDENTS APPLYING TO PROGRAMS WITH AN INTERNSHIP:

Please respond to the following, you may use additional paper if necessary:

1. What kind of work would you like to do in the internship? Why?
2. What knowledge, skills and experience would you bring that could be useful in an internship?
3. What knowledge and skills would you like to develop in the internship?
4. What kind of work setting would you like for your internship?
5. How do you see this internship fulfilling your personal and professional goals?
6. What other hopes or concerns do you have about an internship placement?

FOR STUDENTS APPLYING TO PROGRAMS IN LATIN AMERICA:

Please respond to the following, you may use additional paper if necessary:

1. What formal and informal instruction have you had in Spanish language? Please specify levels and course titles or if Spanish is your first language.
2. What other contacts have you had with Spanish language? (e.g. volunteer work)
3. What additional Spanish instruction or experience will you have prior to participation in the program?
4. How would you assess your Spanish? Use the following terms for each category: “very easy,” “quite easy,” “somewhat difficult,” or “mostly difficult.”

Reading:

Comprehension of Lectures:

Conversation (speaking):

Conversation (listening):

Writing:

Students interested in the Partners Internship Program – do not use this form. See application information on page 21.

DO YOU HAVE A HECUA CONNECTION?

We'd like to know the names of HECUA alumni or other individuals instrumental in your decision to apply. *Thanks!*

ACADEMIC REFERENCE (the individual to whom you gave a reference form; must be an instructor)

Name:	Title:
College/Organization:	Department:
Street Address:	City/State/Zip:
Phone:	E-Mail:

SIGNATURES/APPROVALS (for HECUA credit-bearing programs)

The following people must be informed of your plans and indicate their approval by signing here.

Faculty Advisor Printed Name:	Signature:	Date:	College/Department:
<input type="checkbox"/> This application is being submitted with my approval. <input type="checkbox"/> Credits have been approved to meet academic requirements as listed on page one. <input type="checkbox"/> I would like more information about HECUA. Comments:			Mailing address:
Off-Campus Study Advisor Printed Name:	Signature:	Date:	College/Department:
<input type="checkbox"/> This application is being submitted with my approval. <input type="checkbox"/> I would like more information about HECUA. Comments:			Mailing address:
HECUA Campus Representative <i>(Member schools only, see list on back cover)</i> Printed Name:	Signature:	Date:	College/Department:
Check all that apply: <input type="checkbox"/> I have discussed the HECUA program with the applicant. <input type="checkbox"/> I have reviewed this application for admission. <input type="checkbox"/> I have communicated with a faculty member who is knowledgeable about the applicant. <input type="checkbox"/> I recommend that HECUA review the completed application to determine admission. <input type="checkbox"/> I recommend that HECUA contact me about this application. <input type="checkbox"/> Other (specify): Comments:			Mailing address:

STUDENT (Printed Name):	Signature:	Date:
Check all that apply: <input type="checkbox"/> I have completed all sections of the application. <input type="checkbox"/> I am applying to a program with an internship and have enclosed the additional essay. <input type="checkbox"/> I am applying to a program in Latin America or Scandinavia and have enclosed the additional essay. <input type="checkbox"/> I have requested my college send an official transcript to HECUA. <input type="checkbox"/> I have requested an academic reference using the HECUA forms (semester programs only). <input type="checkbox"/> I have enclosed the application fee (see page 22 for appropriate amount). <input type="checkbox"/> I intend to apply for a HECUA scholarship.		Questions: <i>Note: January Interim does not require a reference letter.</i>

SCHOLARSHIP APPLICATION FORM

Up to three \$500 awards will be made each term to students who have worked for social change and whose future goals will be strengthened by a HECUA semester program. Some additional scholarship money is available for January Interim programs. Students must have applied to a HECUA program in order to be eligible. HECUA offers academic programs which emphasize a high level of student involvement in learning with a focus on inequality and ways to bring about change in society. Programs are interdisciplinary, experiential, integrated and include internships, independent study projects and/or small group projects.

SELECTION CRITERIA:

- 1) Your scholarship essay showing the match between your goals and the HECUA program.
- 2) A strong letter of recommendation.
- 3) Financial need (students who do not qualify for aid may apply). This is a merit-based scholarship; however, among equally deserving candidates financial need may be considered. Please note in your essay if there are financial considerations. No outside materials (FAFSA forms) are required.

REQUIRED INFORMATION:

Name:	College/University:
Expected Graduation (mm/yyyy):	Major/Minor:
Current GPA:	Program applying to:
Program term: <input type="checkbox"/> Fall 20__ <input type="checkbox"/> January 20__ <input type="checkbox"/> Spring 20__	

GUIDELINE FOR LETTER OF RECOMMENDATION:

- 1) Solicit a letter of recommendation from a faculty, staff or community person who knows you well and can support your nomination for a scholarship.
- 2) Explain your HECUA program to the person you selected for your recommendation.
- 3) Recommendation letter should address the following:
 - ways in which you have observed the applicant working for social change, e.g. community work, advocacy, academic courses, travel, employment
 - your opinion of how student will benefit from the HECUA program and how the HECUA program will benefit from the student's participation in it.

FILL OUT INFORMATION BELOW, ATTACH LETTER OF RECOMMENDATION AND ESSAY AND SEND TO HECUA

Name of Person Recommending Student:	Dept, College/University or Organization:
Address:	City/State/Zip:
Telephone:	Signature:
Date:	