

Application for Admission

Mail completed application to:

HECUA

2233 University Ave. W., Suite 210, St. Paul, MN 55114

Tel: 651-646-8832 or 800-554-1089 / Fax: 651-659-9421 / Email: hecua@hecua.org

APPLICATION DEADLINES

| | Fall Programs | Spring Programs | January Term | Summer Programs |
|-------------------------------|-----------------|-------------------|-------------------|-----------------|
| International Programs | March 15 | November 1 | October 1 | March 15 |
| Domestic Programs | April 15 | December 1 | November 1 | April 15 |

OFFICE USE ONLY

_____ Application Fee Enclosed

_____ Date Received

Campus deadlines may differ from HECUA deadlines. Please contact your home institution to ensure that the required procedure is being followed.

BASIC PERSONAL INFORMATION

Name: _____

College/University: _____

Name of Program Applying to: _____

Program Term: ☐ Fall 20 _____ ☐ January 20 _____ ☐ Spring 20 _____ ☐ Summer 20 _____

ADDITIONAL PERSONAL INFORMATION

Date of Birth: _____

Age: _____

Gender: _____

Citizenship: _____

Racial/Ethnic Identity: _____

ACADEMIC INFORMATION

Current GPA: _____

Major(s): _____

Minor(s): _____

Expected Graduation: (mm/yy) _____

How did you first hear about the program?

- ☐ The Off-Campus Study Office
- ☐ My Professor/Advisor (name) _____
- ☐ Class Presentation/Info Session/Fair (name) _____
- ☐ Friend/Alum of Program (name) _____
- ☐ Internet Source (specify) _____
- ☐ Advertising (specify) _____
- ☐ Other (specify) _____

CURRENT CONTACT INFORMATION

Street Address: _____

City/State/Zip: _____

Use Until: _____

Phone: _____

Email: _____

PERMANENT CONTACT INFORMATION

Street Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

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DO NOT WRITE ESSAY ANSWERS ON THIS PAGE.

Please respond to the following essay questions on a separate sheet of paper. All responses must be typed. Section A is required to be a minimum of one page in length – two if double-spaced – for the questions combined. Section B is required to be a minimum of one page in length – two if double-spaced – for the questions combined as well. All applicants must answer the questions in Section A; additional sections are program-specific. Please review each section to determine what is required for your application. Contact the Recruitment and Student Services Department with questions: 651-646-8832 or hecua@hecua.org.

SECTION A. ESSAY QUESTIONS REQUIRED FOR ALL PROGRAMS:

- 1. What specific issues taken up in this program interest you and why?
(Programs are thoroughly described on our website, where you can also find an example syllabus.)**
- 2. What past studies and experiences have helped prepare you for the program?**
- 3. How do you predict that this program will affect you? In other words, what expectations or concerns do you have?**

SECTION B. FOR STUDENTS APPLYING TO SEMESTER PROGRAMS OR SHORT-TERM SUMMER PROGRAMS WITH AN INTERNSHIP COMPONENT

1. Why do you want to engage in an internship?
2. What knowledge, skills, and experience do you bring to an internship? What do you hope to develop?
3. In what kind of internship setting do you see yourself succeeding?

SECTION C. FOR STUDENTS APPLYING TO THE FALL SEMESTER PROGRAM IN SCANDINAVIA

1. Do you plan to study the Norwegian language on the program? (The alternative is an independent study project.)
2. Have you previously studied Norwegian? At what level?
3. Please describe your background in the language (formal and informal learning).

SECTION D. FOR STUDENTS APPLYING TO THE SEMESTER PROGRAM IN ECUADOR

Note that HECUA will request that an academic reference be submitted from a Spanish Language Instructor.

1. What formal and informal instruction have you had in the Spanish language? Please specify levels and course titles or if Spanish is your first language.
2. What other contact/experiences/involvement have you had with the Spanish language? (e.g. volunteer work)
3. What additional Spanish instruction or experience will you have prior to participation in the program?
4. How would you assess your Spanish language level? Use the following terms for each category: "excellent," "above average," "average," "weak," or "no experience."

Reading:

Comprehension of Lectures:

Conversation (speaking):

Conversation (listening):

Writing:

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SIGNATURES MUST BE RECEIVED TO PROCESS APPLICATION

An application is incomplete unless all signatures are included.

ACADEMIC REFERENCE

The individual that acts as a reference must be an educator/instructor at the higher education level.

| | |
|---------------------|-------------|
| Name: | Title: |
| College/University: | Department: |
| Street Address: | |
| City/State/Zip: | |
| Phone: | Email: |

SIGNATURES/APPROVALS

The following people must be informed of your plans and indicate their approval by signing here.

| | |
|--|------------------------|
| 1 Faculty/Academic Advisor: Printed Name: | College/Department: |
| Signature: _____ Date: _____ | Mailing Address: _____ |
| <input type="checkbox"/> This application is being submitted with my approval. <input type="checkbox"/> Credits have been approved to meet academic requirements (see below). <input type="checkbox"/> I would like more information about HECUA. Comments: _____ | |

Indicate how credit from each course of the program will be used (i.e. toward major, required course, general elective, other/specify):

HECUA COURSE TITLE:

USE OF CREDIT:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

| | |
|--|------------------------|
| 2 Off-Campus Study Advisor: Printed Name: | College/Department: |
| Signature: _____ Date: _____ | Mailing Address: _____ |
| <input type="checkbox"/> This application is being submitted with my approval. <input type="checkbox"/> I would like more information about HECUA. Comments: _____ | |

| | |
|--|-------------------------------------|
| 3 HECUA Board Member: <i>(for a list of consortium board member names and emails visit www.hecua.org/con-members.php)</i> | Comments to share with HECUA staff: |
| Printed Name: | |
| Signature: _____ Date: _____ | |
| Check all that apply: <input type="checkbox"/> I reviewed the student essay and discussed goals for participation to determine a match between the student and the HECUA program. <input type="checkbox"/> I reminded the student of scholarship opportunities (including HECUA's Merit and Scholarship for Social Justice options). <input type="checkbox"/> I encouraged the student to contact an alum of the program. | |

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WHAT IS YOUR HECUA CONNECTION?

1. We'd like to know the names of HECUA alumni or other individuals instrumental in your decision to apply. Thanks!

2. Have you previously participated in a HECUA program? Which one? When?

CHECKLIST

Check when complete:

YES N/A

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | I enclosed the application fee (\$50 for member school students, \$75 for nonmember). |
| <input type="checkbox"/> | <input type="checkbox"/> | I am applying for a semester program and completed essay sections A and B. |
| <input type="checkbox"/> | <input type="checkbox"/> | I am applying for a short-term summer program with an internship component and have completed essay sections A and B (section B only if you desire to be placed at an internship post-program). |
| <input type="checkbox"/> | <input type="checkbox"/> | I am applying to the fall Scandinavia program and have completed section C. |
| <input type="checkbox"/> | <input type="checkbox"/> | I am applying to the semester-long program in Ecuador and have completed section D. |
| <input type="checkbox"/> | <input type="checkbox"/> | I have requested an official transcript from my school to include with my HECUA application. |
| <input type="checkbox"/> | <input type="checkbox"/> | I have requested an academic reference using the HECUA form. |

I intend to apply for a HECUA Scholarship ☐ YES ☐ NO

STUDENT

Printed Name: _____

Signature: _____

Date: _____

Questions for the HECUA staff?

PLEASE NOTE

Submit academic transcripts and academic references along with this application, if possible. These items can be received separate from the application; however, we must receive all the above mentioned checklist items before an application can be reviewed. Our review of the application and processing an acceptance can take approximately three weeks since applications are reviewed on a rolling basis. Waiting on transcripts and/or academic reference forms often slows down the process.